

CAREC Regional Project on Improvement Of Border Services – Coordination Issues

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- Importance of Coordination
- Role of Almaty Office
- Main Aspects of Coordination

Importance of Coordination

- Large project size in terms of both financial and human resource requirement (\$200 million in funding and about 150 person months of consulting services);
- Complexity and novelty nature of the project in terms of interdependency among subcomponents, large number of countries, agencies and stakeholders to be involved, and participation by different departments and divisions in ADB;
- Very tight project implementation schedule (about 10 months).

Role of Almaty Office

According to the TA paper, ADB's Almaty team will be an integral part of the project task teams and primarily responsible for coordination which includes a substantive role in facilitating project development at the regional and national level; working with ADB country resident missions throughout CAREC region, and help coordinating the field work of the consultants. A key responsibility will be facilitating in-country consultations as well as directly supporting the task teams.

Main Aspects of Coordination

- Coordinating field work of consultants: An office room will be provided to the consulting firm during project implementation. The firm is expected to designate a focal person/local consultant based in Almaty for day-to-day contact with ADB teams. He/she is responsible for informing well in advance ADB teams travel plans of all consultants under the project. A staff from Almaty team will be designated as his/her counterpart to help with travel arrangement in case of need.
- Inter-ministerial coordination within the country is very important and as such, the the National Focal Points and the NJCs have an important role to play in this regard. It is recommended that each country designates a focal person for the project.

- Facilitating in-country consultations: With the support of CAREC RCCs and Advisors in specific countries and through working closely with ADB RMs, Almaty team will help the ADB team and consultants in setting up meetings with concerned government officials and agencies. A meeting request with specific agenda and topics for discussions needs to be provided to Almaty team at least one month in advance before the date on which the meeting is requested.
- Facilitating project development: With the benefit of local experience and knowledge, the Almaty office can provide relevant technical advice to task teams and actively participate in project development in selected CAREC courtiers.
- Other tasks as requested by the Team Leader

Thank You