



Reference Document  
For Session 1 of the Senior Officials' Meeting  
November 2011

# **CAREC Institute Work Plan**

**10<sup>th</sup> Ministerial Conference on  
Central Asia Regional Economic Cooperation  
22 – 24 November 2011  
Baku, Azerbaijan**



## I. BACKGROUND

1. The 2010 CAREC Institute (CI) Performance Review<sup>1</sup> and consultations with CAREC senior officials in 2010 determined that CI will:

- Serve as the **preferred mechanism to provide knowledge resource and sustainable training** under the Program.
- Focus on **CAREC's four priority sectors, selected second-tier areas, and relevant issues.**
- Serve as the means to provide the **analytical underpinning for strategic, sector, and projects work under the CAREC Program, and associated capacity building for all CAREC bodies** (Ministerial Conference [MC], Senior Officials' Meeting [SOM], and sector coordinating committees at the regional level; and offices of National Focal Points and sector focal points at the national level).
- **Build on existing capacities and resources of institutions in the CAREC countries** to develop a sustainable intellectual base and promote regional cooperation and integration.
- Continue to seek assistance from ADB, **forge new partnerships, and mobilize fresh funds from CAREC multilateral institutions (MIs) and other development partners.**

2. At the Consultation Meeting with CAREC National Focal Points (NFPs) in Beijing in September 2011, it was agreed that the CI will continue to **focus on relevant knowledge resources and sustainable training (capacity development) in the four priority sectors and selected second tier areas**, subject to the approval by the Senior Officials' Meeting. The NFPs offered to host training sessions, and to provide knowledge resources, in-kind, logistical, and financial support. They agreed to keep open the possibility of establishing a physical location for the CAREC Institute. They also expressed the need for a central coordinating mechanism to compile and disseminate information on available capacity building and knowledge resources for CAREC.

## II. CAREC INSTITUTE WORK PLAN

3. In 2012, the **CAREC Secretariat will formulate a five-year work plan for the CI**, in consultation with the CAREC countries and multilateral institution (MI) partners. The work plan will be presented for the consideration of the 11<sup>th</sup> CAREC Ministerial Conference to be held in the People's Republic of China in late 2012.

4. In formulating the work plan, the CAREC Secretariat will **consider introducing and promoting cost-effective methods** to deliver knowledge products and services, and conduct learning programs through communication technology, and distance learning. The CAREC Secretariat will **explore partnerships with established research institutes, knowledge centers** to provide relevant and topical knowledge products to support the work of (i) the Ministerial Conference and Senior Officials' Meeting to discuss strategic regional issues among CAREC countries; and (ii) the sector committees to address priority project-related concerns. The support and participation of MI partners and other donor agencies concerned will be actively pursued.

<sup>1</sup> ADB. 2010. *Summary of CAREC Institute Performance Assessment Review (CIPAR): Interim Recommendations for Next Phase of Development*. Mandaluyong City, Philippines.

5. A dedicated **ADB staff may be assigned to the CAREC Secretariat to, among other things, coordinate the monitoring, compiling, and dissemination of relevant knowledge resources** as part of the envisaged services to be provided by the CI. As a first step, which will commence in 2012, the CI will establish a database of relevant up-to-date knowledge materials, including on recent regional cooperation issues and experiences in the planning, design, and implementation of regional projects. Most of these materials will be made available in the CAREC Program webpage

6. While the new five-year CI Work Plan is being formulated, **the CAREC Secretariat proposes, for the endorsement of the CAREC Ministers, a list of priority activities that will be conducted under the CI** to meet the training and knowledge needs of the various CAREC bodies during 2012. These activities have been identified by the sector coordinating committees and the National Focal Points. Their implementation will be subject to the availability of funding and technical resources, which the CAREC Secretariat will try to mobilize from member countries, MI partners, other development partners.

7. The proposed activities consist of knowledge/analytical work and training. In the area of knowledge/analytical work, **two priority studies will be carried out in 2012** in line with the recommendations of the proposed new 10-year strategic framework for CAREC (CAREC 2020). These are: (i) Mid-term Review of the Transport and Trade Facilitation Strategy and Work Plan; and (ii) Pilot Study on the Transformation of CAREC Transport Corridors into Economic Corridors.

8. In the area of capacity building, the attached table details the priority training programs for the National Focal Points and members of the four sector coordinating committees.

**CAREC Institute Priority Training Programs for 2012**

<b>Title</b>	<b>Duration</b>	<b>Venue</b>	<b>Indicative Date</b>	<b>Participants</b>
<b>Energy</b>				
1. Decision Software for Power System Planning & Operation	5 days	Tashkent	January 2012	3 officials from each country who are actively involved in system planning
2. Developing and Implementing international Commercial Agreements: Part 1: Project Development & Financing & advantageous use of Power Purchase Agreements (PPAs)	3 days	Almaty	February 2012	3 officials from each country (including one senior lawyer)
3. Developing and Implementing International Commercial Agreements: Part 2: Costs & Prices, Terms & Conditions & Their Negotiation	3 days	Almaty	March 2012	3 officials from each country (including 1 senior lawyer)
4. The Design and Operation of Power Markets (Domestic & International)	3 days	Almaty	April 2012	3 officials from each country representing Ministry of Energy & generation & transmission entities
5. The Economics of Energy Efficiency & Renewable Energy	3 days	Almaty	May 2012	3 officials from each country (including one involved in tariff setting)
6. Institutional Structure and Regulation of the Energy Sector	3 days	Almaty	June 2012	3 officials from each country with Ministry/policy level responsibility for sector structure &/or regulation
7. Cross Border Metering Protocol	2 days	Almaty	July 2012	3 officials from each country involved in cross-border power trading
<b>Trade Facilitation</b>				
1. Customs Inspection Techniques	1-2 weeks	Shanghai Customs College (SCC)	2 <sup>nd</sup> -3rdQ 2012	Mid-level customs officials of CAREC countries

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Title	Duration	Venue	Indicative Date	Participants
2. Customs Intelligence (Anti-money laundering, smuggling, etc)	1-2 weeks	SCC	2 <sup>nd</sup> -3rdQ 2012	Mid-level customs officials of CAREC countries
3. Customs Risk Management	1-2 weeks	SCC	3 <sup>rd</sup> -4thQ 2012	Mid-level customs officials of CAREC countries
4. Customs Modernization	1-2 weeks	SCC	3 <sup>rd</sup> -4thQ 2012	Mid-level customs officials of CAREC countries
<b>Trade Policy</b>				
1. First Seminar on World Trade Organization (WTO) Accession	3-4 days	PRC	March 2012	4 officials each from the 6 CAREC countries that are not members of WTO
2. Second Seminar on WTO Accession	3-4 days	TBD	2 <sup>nd</sup> Q 2012	4 officials each from the 6 CAREC countries that are not members of WTO
<b>Transport</b>				
1. National Workshops on Performance-based Contracting for Road Maintenance – Kazakhstan, Kyrgyz Republic, Tajikistan (back-to-back)	2-3 days per country	KAZ, KGZ, TAJ	March 2012	National transport officials in the three countries
2. Environmental and Social Safeguards in Road Projects (for 3-4 countries on back-to-back basis)	2 days per country	TBD	September 2012	National officials concerned
<b>Cross-Border Transport Agreement (CBTA)</b>				
3. Seminar on Transport Facilitation Arrangements in the CAREC Region	2 days	TBD	March 2012	2 officials each from the 10 CAREC countries responsible for transport facilitation
4. National CBTA Workshops for Senior Government Officials (of concerned ministries and central agencies)	1 day per country	AFG, KGZ, TAJ	Starting January 2012	National officials concerned
5. CBTA Awareness, Strategic Planning, and Policy Development Training for Senior Officials involved in the CBTA	2-3 days per	AFG, KGZ,	Starting March 2012	Members of the National Transport and

**CAREC Institute Priority Training Programs for 2012**

<b>Title</b>	<b>Duration</b>	<b>Venue</b>	<b>Indicative Date</b>	<b>Participants</b>
	country	TAJ		Trade Facilitation Committees (NTTFCs)
6. Management Training Program for Senior and Middle Managers at Headquarters and Operational Managers in Field Operations	2-3 days per country	AFG, KGZ, TAJ	Starting April 2012	Border Guard, Customs, Quarantine, and Transport agencies
7. Training in the Operation of the CBTA for BCP Management and Staff, and Regional Officials of Concerned Ministries	4-5 days per country	AFG, KGZ, TAJ	4-5 days per country	Border Guard, Customs, Quarantine, and Transport agencies
8. Development and Training of Training Officers in the Primary Border Management Agencies	4-5 days per country	AFG, KGZ, TAJ	4-5 days per country	Trainers in the above cited agencies
9. Study Tour of Border Crossing Points and Corridors with Operating CBTAs	4-5 days	TBD	September 2012	3 middle- to senior-level officials per country in the above cited agencies
10. Awareness Sessions and Training for the Private Sector in the CBTA	1 day	AFG, KGZ, TAJ	March 2012	NTTFCs in association with relevant private sector organizations
<b>Capacity Building for Offices of National Focal Points</b>				
1. Study Tour to a National Secretariat of a Regional Cooperation Program and Site Visit to a Regional Project	3-5 days	TBD	June 2012	National Focal Points for the 10 CAREC Countries
<b>Second-Tier Areas<sup>2</sup></b>				
1. Economics of Climate Change and Energy Workshop	2 days	TBD	4 <sup>th</sup> Q 2012	Mid level energy officials from CAREC countries
2. Economics of Climate Change and Transport Workshop	2 days	TBD	4 <sup>th</sup> Q2012	Mid-level transport officials from 10 CAREC countries

<sup>2</sup> Additional funding is expected for these two training workshops.