



EXECUTIVE BOARD AND ANNUAL MEETING¹
CAREC FEDERATION OF CARRIER AND FORWARDER ASSOCIATIONS (CFCFA)
Urumqi, People's Republic of China
27– 28 July 2010

PROVISIONAL AGENDA
Venue: Sheraton Hotel

27 July, Tuesday

16:00–19:00 CFCFA Executive Board Meeting

- CFCFA Work Plan 2010–2011
- Priority Projects for 2010
- Support for CAREC Trade Facilitation activities
- Capacity Building: Priority courses and twinning arrangements
- CAREC Results Frameworks and CPMM

28 July, Wednesday

10:30–11:00 Registration

Chairperson for Morning Sessions: Mr. N. K. Issingarin, Chairman, CFCFA

11:00–11:10 Welcome Remarks

Speaker: Ministry of Commerce, PRC or Local government official Urumqi
(*to be confirmed*)

11:10–11:30 Opening Address

Speaker. **Ms. Naomi Chakwin**, Director, Financial Sector, Public Management and Regional Cooperation Division, East Asia Department, ADB (*to be confirmed*)

Speaker: **Mr. N. K. Issingarin**, CFCFA Chairman

11:30–11:40 CAREC Partnership with the Private Sector

Speaker: **Mr. Ying Qian**, Lead Professional (Regional Cooperation), ADB

Brief overview of ADB/CAREC efforts to encourage more active participation of the private sector in developing the region's trade facilitation and logistics sector; short history of CFCFA; future plans for private sector involvement

¹ The CFCFA Meeting will be led by the Chairman and Vice-Chairman of CFCFA

11:40–12:40 Finalization of CFCFA Work Plan March 2010–February 2011

Speaker: **Mr. N.K. Issingarin**, Doctor of Economics, CFCFA Chairman

1. Participation/coordination with CAREC structures
 - (i) Role/participation in National Joint Transport and Trade Facilitation Committees (NJC) and Regional Joint Transport and Trade Facilitation Committee (RJC).
 - (ii) Coordination with Transport Coordinating Committee (TSCC), Customs Cooperation Committee (CCC), Senior Officials' Meeting (SOM), Ministerial Conference (MC).
2. CFCFA activities
 - (i) presentation of results of meetings at a country level with associations, ministries, railway companies and customs authorities
3. Discussion on CFCFA Proposed Priority Projects (from all associations)
 - (i) Short-term:
 - (ii) Middle-term:
 - (iii) CFCFA long-term plans

Determine CFCFA role in CAREC activities, principles of interaction of CFCFA members and CAREC structures. Consider tasks of CFCFA Action Plan, review results of country visits and projects proposed by associations and decide on CFCFA priority projects.

12:40–12:50 Photo Session

12:50–13:00 Coffee Break

13:00–13:50 Trade Facilitation and Logistics Training

- Identify top 3 priority courses for economic operators (results of questionnaire)
- Twinning arrangements/centers of excellence

Resource Person: **Mr. Andy Sze**, ADB Consultant

Discuss the results of the questionnaires on capacity building and the priority courses and possible twinning arrangements with logistics training institutions in developed economies.

13:50–14:00 Trade Facilitation and Logistics Training

- Presentation of experience of Kazakhstan in the training of forwarding business specialists, to apply it in CFCFA countries

Resource Person: **Ms. Yelena Vassilevskaya**, KFFA Project Manager

Discuss twinning arrangements with logistics training institutions of Kazakhstan.

14:00–16:00

Lunch

Chairperson for Afternoon Sessions: Capt. Lin Zhong, Vice-Chairman, CFCFA

16:00–17:30

Corridor Performance Measurement and Monitoring

- 2010 1st Quarter Report
- Updates on Indicators
- Enhancing capacities of associations to perform country-level analysis

Resource Person:: **Mr. Max Ee Khong Kie**, ADB Consultant

Discuss latest updates on the TCD template, drivers' form, trade facilitation indicators for CAREC results framework, standardized quarterly report format and present highlights of the latest draft quarterly report.

17:30–18:00

Coffee Break

18:00–18:30

CFCFA and Private Enterprises

Speaker: **Capt. Lin Zhong**, CFCFA Vice-Chairman

Discuss proposed projects to enhance cooperation and coordination between member associations, between member associations with enterprises and between enterprises that will facilitate trade within the region.

18:30–19:00

CFCFA Revenue Generating Activities

- CFCFA Budget
- Sources of Funds (membership fees, training/seminar fees, etc)
- Principles of CFCFA secretariat work

Speaker: **Mr. N.K. Issingarin**, Doctor of Economics, CFCFA Chairman

Discuss proposed budget for 2010–2011 and plans for raising funds to support activities of the federation

19:00–19:10

Closing Remarks

Speaker: **Mr. Yuebin Zhang**, Senior Regional Cooperation Specialist, ADB

19:10–19:30

Closing of CFCFA Annual Meeting

Speakers: **Mr. N. K. Issingarin**, Chairman, CFCFA
Capt. Lin Zhong, Vice-Chairman CFCFA