

**CAREC Institute's
PUBLIC SECTOR MANAGEMENT COURSE**

In collaboration with

**Lee Kuan Yew School of Public Policy, National University of Singapore
November 2009**

The CAREC Institute is offering a new capacity building initiative entitled "Public Sector Management Course" (PSMC). PSMC is a two-day program that will be delivered once in each CAREC country during 2009-2011. It aims to provide middle-level government officials with updated practical knowledge and skills in public sector management and finance. Participants of the course will be exposed to modern tools and best practices that will strengthen their work within government institutions and enhance accountability, transparency, and efficiency in the use of public resources.

Among the specific skill sets and knowledge areas for mid-level managers addressed in the course are (i) planning; (ii) decision making; (iii) partnerships and networking; (iv) managing financial resources; and (v) leadership, innovation, and change.

Module 1: Public Sector Management

The public sector management module will enhance the participants' management and leadership abilities in a regulatory or service-oriented public agency. It aims to improve regulatory and enforcement operations, build up a customer service orientation, improve planning and decision making, develop strategies for partnerships with the private sector, and strengthen all around performance and leadership.

The module will cover the following topics:

- Elements of effective strategic leadership and management at mid- and senior-levels of public sector agencies
- Measuring performance of public agencies and helping to make them more adaptive to changes in the environment
- Public-private partnerships and the 'network' approach to public management

Module 2: Public Sector Finance

This module aims to upgrade participants' knowledge and practical skills in key areas of public finance. Concepts will be illustrated with practical examples from Singapore, United States, Vietnam, Organization for Economic Cooperation and Development (OECD) countries, Russian Federation, and People's Republic of China.

The module will cover the following topics:

- Scope and importance of public finance
- Budget planning
 - Revenue generation, expenditure and debt
 - Performance-based budgeting
- Budget execution
 - Cash management
 - Financial reporting
 - Accounting
- Cost-Benefit Analyses

Training Methodology

The course will be delivered using a stimulating blend of lecture, class discussions, and analysis of case studies. Throughout the two-day course, participants will be invited to reflect on the relevance of the materials to their own settings and to share their 'take away points' with others.

Faculty

Dr. Scott Fritzen - Public Sector Management

Dr. Fritzen is Vice-Dean (Academic Affairs) and Associate Professor at the Lee Kuan Yew School of Public Policy (National University of Singapore). He specializes in the analysis of governance reform and capacity strengthening in developing countries. His current research focuses on the comparative analysis of anticorruption strategies, public sector decentralization and social policy reforms in Southeast Asia. At the LKY School of Public Policy, where he has taught since 2000, he teaches courses in public management, negotiation and conflict management, public sector reform in developing countries, and strategies for poverty alleviation. His active consulting practice since 1994 in Southeast Asia has included over 35 assignments – most of which as team leader – for clients such as the World Bank, UNDP and Oxfam, among others. He was the first American in the post-war era designated a Fulbright Fellow for Vietnam, and has lived and worked for extended periods in Japan, Germany, Zimbabwe, and Vietnam. His Master in Public Affairs and Urban and Regional Planning degree and Ph.D. in Public Affairs are both from the Woodrow Wilson School of Public and International Affairs, Princeton University.

Dr. Eduardo Araral - Public Sector Finance

Dr. Araral is Assistant Dean (Academic Affairs) and Assistant Professor at the Lee Kuan Yew School of Public Policy. Dr. Araral received his PhD in Public Policy from Indiana University-Bloomington on a Fulbright PhD Scholarship. His research interest focuses on the political economy of institutions in developing countries in Asia, particularly property rights, decentralization, regulation, public bureaucracies, foreign

aid, and common pool resources. He is a recipient of Fulbright PhD Award, Ronald Coase Institute Fellowship, George Stigler Center Fellowship, a US National Science Foundation Research Grant, International Water Management Institute research grant, and scholarship from the Workshop in Political Theory and Policy Analysis-Indiana University. He also maintains an active consulting practice with the Asian Development Bank, Japan Bank for International Cooperation and the World Bank, where he has worked as a development economist, institutions/governance specialist, community development specialist and evaluation specialist.

Additional benefits

Outstanding participants from the PSMC will be encouraged to apply for fully-funded scholarships to the Lee Kuan Yew School of Public Policy, including the School's senior Master in Public Management Program, which involves a semester in Singapore at the LKY School and a semester either at Harvard University's Kennedy School of Government (Cambridge, Massachusetts) or Columbia University's School of International and Public Affairs (New York City).

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