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**NATIONAL WORKSHOP ON TIME RELEASE STUDY (TRS)
29 July – 1 August 2014, Ulaanbaatar, Mongolia**

PROGRAMME

Day 1 - 29 July 2014	Activities
8:30 – 9:00	Registration
9:00 – 9:30	Opening Remarks <ul style="list-style-type: none"> • Mr. Enkhtsogt N, Deputy Director General of Customs General Administration of Mongolia (MCGA) • Mr. Oluimo da Silva, Technical Attaché Procedures and Facilitation Sub-Directorate World Customs Organization • Mr. Robert Schoellhammer, Country Director, Asian Development Bank Representative
9:30– 10:30	Session 1: Time Release Study (TRS): An Overview Resource Person: Mr. Oluimo da Silva Briefly discuss the purpose of TRS, the updated TRS Guide, skills required and resources needed to conduct TRS
10:30 – 11:00	Group photo Coffee Break
11:00 – 12:30	Session 2 : Time Release Study (TRS), Process mapping Resource Person: Mr. Jing CHENG , Technical Attaché & Program Manager (Pacific Islands) WCO Asia Pacific Regional Office for Capacity Building (ROCB A/P) TRS and Flow of Importation : Who/Where/What/When/How for TRS Difficulties in conducting TRS and best practices.
12:30 – 14:00	Lunch
14:00 – 14:40	Session 3 : Presentation on the Mongolia Customs procedures Resource Person: Ms. Altantuya Ch , Customs Officer, Customs Control and Clearance Division, MCGA Ms. Oyunchimeg G. , Customs officer, Customs Control and Clearance Division, MCGA



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14:40 – 15:00	Field visit to the terminal of Ulaanbaatar Customhouse (Located next to the workshop venue)
15:00 – 15:30	Open Forum
15 :30 – 16 :00	Coffee Break
16:00 – 17:00	<p>Session 4 : Presentation about the whole flow of cargo process</p> <p>Resource Persons: Mr. Enkhtuvshin D, Director, LandBridge Co., Ltd. Mongolia Customs Broker</p> <p>Open Forum</p>
Day 2 – 30 July 2014	Activities
9:00 – 12:00 (Coffee break : 10:30)	<p>Session 5 : Discussion about how to draft and validation of the flow chart</p> <p>Discussion Facilitator: Mr. Oluimo da Silva</p>
12 :00 – 13 :30	Lunch
13:30 – 17:00 (Coffee break : 15:30)	<p>Session 6: Draft and validation of the flow chart</p> <p>Group work: Elaboration of the flow chart with a view of developing the TRS questionnaire using the WCO software.</p> <p>Informal Summary of the first part of the Workshop (MCGA will prepare brief informal summary)</p>
Day 3 – 31 July 2014	Activities restricted to Customs officers
9:00 – 12:00 (Coffee break : 10:30)	<p>Session 7 : WCO TRS Software in General</p> <p>Explanation of WCO TRS Software</p> <p>Resource Person: Mr. Oluimo da Silva and Mr. Jing CHENG</p>
	<p>Session 8 : How to use WCO TRS Software (Practical exercises) 5 laptops with internet connection to be ready at the venue</p> <p>Making a Questionnaire in accordance with the flow chart drafted after the presentation of customs procedures and the visit.</p> <p>Resource Persons: All the participants</p>
14:00 – 17:00 (Coffee break : 15:30)	<p>Development of the Mongolia Customs TRS Action Plan</p> <p>Evaluation Questionnaire and Results of the WS (WCO will circulate workshop evaluation questionnaire)</p>



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Day 4 – 1 August 2014	Activities
9:00 – 12:00	<p>Presentation of the Mongolia TRS National Action Plan</p> <p>Informal Summary of the second part of the Workshop (MCGA will prepare brief informal summary)</p> <p>Closing Ceremony</p> <ul style="list-style-type: none">• Mr. Bat-Erdene. Yo, Director of Enforcement and Trade Facilitation Department, Director of TRS working group, MCGA• Mr. Oluimo da Silva, Technical Attaché Procedures and Facilitation Sub-Directorate World Customs Organization• Maria Cristina Lozano Astray, Regional Cooperation Specialist, Public Management, Financial Sector and Regional Cooperation Division, East Asia Department, Asian Development Bank