



Asian Development Bank
CAREC Federation of Carrier and Forwarder Associations (CFCFA)
Annual Meeting and Business Networking Forum

Urumqi, Xinjiang Uyghur Autonomous Region, the People's Republic of China
 1–3 September 2014

Draft Program

1 September 2014 Monday	<u>CFCFA General Assembly Meeting</u> Participants: Approximately 50 CFCFA members and candidate members.
1030 – 1100	Registration
1100 – 1110	Welcoming Remarks Mr. Chen Xiaobing , Deputy Director General, Road Transport Management Bureau of Xinjiang Uyghur Autonomous Region Transport Department
1110 – 1140	Welcoming Remarks and Update on CFCFA Activities Speaker: Capt. Lin Zhong , CFCFA Chairman
1140 – 1200	Highlights of the CAREC Senior Officials' Meeting (SOM) and the refined CAREC Transport and Trade Facilitation Strategy (TTFS) Speaker: Mr. Jeff Procak , Regional Cooperation Specialist, ADB
1200 – 1215	Coffee Break
1215 – 1300	Review of CFCFA Charter Moderator: Mr. Jeff Procak <i>Discuss and define responsibilities of officers and executive board members to support the organization's activities and sustainability, including HK incorporation requirements.</i>
1300 – 1330	Future Prospects for CFCFA Speaker: Mr. Ying Qian , Director, ADB
1330 – 1400	Refinements to CPMM Speaker: Mr. Max EE Khong Kie , ADB Consultant <i>CPMM expansion and refinements to support refined CAREC TTFS.</i>
1400 – 1530	Lunch
1530 – 1630	New CFCFA website Speaker: Mr. Akram Mukhidov , Supervisory Board Chairman, ADBL <i>Management and administration of the CFCFA website and support required from CFCFA members (e.g., advertisement, development of the Chinese version of the website) and discussion of draft guidelines in posting for members and non-members.</i>

1630 – 1730	<p>Election Chairman, Vice-Chairman, Secretary, Treasurer/Auditor, and Executive Board Members Moderator: Mr. Max EE Khong Kie, ADB Consultant</p>
1730 – 1745	Coffee Break
1745 – 2000	<p><u>CFCFA Executive Board Members' Meeting</u></p> <ol style="list-style-type: none"> 1. Establishment of bank account 2. Website advertisement fee 3. Membership application procedures and fee 4. Members' annual fee
2 September 2014 Tuesday	<u>CFCFA Business Networking Forum</u>
	CFCFA participates in the 4th China-Eurasia Expo
3 September 2014 Wednesday	<u>CFCFA Working Groups' Meeting</u> <i>Breakout sessions.</i>
1100 – 1200	<p>Work Plan for 2015: <i>Review progress in achieving working groups' plans and if there is none, analyze why there is no progress.</i> Moderator: Mr. Ying Qian</p>
1200 – 1400	<p>Working Group 1 – Standardization and Adoption of International Best Practices Working Group 2 – Cross-border and Corridor Development Working Group 3 – Organizational Development and Funding</p> <p><i>The working groups will prepare an action plan for priority projects, identify possible sources of funds, and appoint persons responsible for key activities.</i></p>
1400 – 1530	Lunch
1530 – 1700	<p>Work Plan for 2015 <i>Presentation of outputs of working groups. For discussion.</i></p>
1700 – 1715	Coffee Break
1715 – 1845	<p>Executive Board Members' Proposals <i>For discussion and confirmation of the General Assembly.</i></p>
1845 – 1945	<p>Insurance Sector in CAREC Speaker: ____ <i>To discuss insurance services available for traders and transport companies in CAREC, its costs and benefits, and relevant international rules and guidelines.</i></p>
1945 – 2000	Closing Remarks