



**Asian Development Bank**  
**Central Asia Regional Economic Cooperation (CAREC) Program**  
**Training Workshop on Time Release Study**  
**25 – 26 September 2012, Marriott Hotel**  
**Islamabad, Pakistan**

**Draft Program**

<b>25 Sept 2012 Tuesday</b>	<b>Participants:</b> Approximately 10 officers from Afghanistan and 15 officers from Pakistan Customs
<b>0900 – 0920</b>	<b>Registration</b>
<b>0920 – 0930</b>	<b>Welcome Remarks</b>  Speaker: <b>Mr. Najeeb R. Abbasi</b> Chief, Facilitation and Compliance Federal Board of Revenue, Pakistan
<b>0930 – 0945</b>	<b>Opening Remarks</b>  Speaker: <b>Mr. Saad Paracha</b> Senior Programs Officer, Pakistan Resident Mission Asian Development Bank
<b>0945 – 1000</b>	<b>Workshop Overview</b>  Resource Person: <b>Mr. Sanghyup Lee</b> WCO Technical Attaché, CCF Korea Fund Operating Manager WCO Asia Pacific Regional Office for Capacity Building (ROCB/AP), Thai Customs Department  Brief introduction on objectives of the workshop and expected benefits and outputs from the course.
<b>1000 – 1015</b>	<b>Photo Session</b>
<b>1015 – 1030</b>	<b>Coffee Break</b>
<b>1030 – 1115</b>	<b>World Customs Organization Time Release Study (TRS): Overview</b>  Resource Person: <b>Mr. Kelvin Wong</b> WCO Technical Attaché WCO Asia Pacific Regional Office for Capacity Building (ROCB/AP), Thai Customs Department  Briefly discuss the purpose of TRS, the TRS Guide, skills required and resources needed to conduct TRS.

1115 – 1200	<p><b>World Customs Organization Time Release Study (TRS) Guidelines, Tools and Methodology</b></p> <p>Resource Person: <b>Mr. Kelvin Wong</b></p> <p>Briefly discuss the background, principles, guidelines, phases and tasks on Time Release Studies.</p>
1200 – 1230	<b>Questions and Answers</b>
1230 – 1400	<b>LUNCH</b>
1400 – 1430	<p><b>Afghanistan Presentation:</b> National Customs Clearance Operations and Procedures</p> <p>Speaker: TBD</p> <p>Present the current national customs clearance operations and procedures in Afghanistan and their existing initiatives and plans for time release studies.</p>
1430 – 1500	<p><b>Pakistan Presentation:</b> National Customs Clearance Operations and Procedures</p> <p>Speaker: TBD</p> <p>Present the current national customs clearance operations and procedures in Pakistan and their existing initiatives and plans for time release studies.</p>
1500 – 1515	<b>Questions and Answers</b>
1515 – 1530	<b>Coffee Break</b>
1530 – 1630	<p><b>Time Release Study (TRS) Global Experience: Japan and Others</b></p> <p>Resource Person: <b>Mr. Sanghyup Lee</b></p> <p>Briefly discuss the experiences of Japan and other countries in doing the Time Release Studies and how the outcomes were used to improve efficiency of import/export inspection and clearance processes.</p>
1630 – 1730	<p><b>Time Release Study (TRS) National Best Practices: Korea</b></p> <p>Resource Person: <b>Mr. Sanghyup Lee</b></p> <p>Draw on lessons from Republic of Korea's best practices in using of Time Release Studies as a tool to measure the efficiency of customs procedures and identify bottlenecks in the borders.</p>
1730 – 1745	<b>Questions and Answers</b>
1745 – 1800	<p><b>Wrap-up Session for Day 1</b></p> <p>Speaker: <b>Mr. Kelvin Wong</b></p>

<b>26Sept 2012 Tuesday</b>	
<b>0900 – 0945</b>	<p><b>Time Release Study (TRS) Questionnaires</b></p> <p>Resource Person: <b>Mr. Sanghyup Lee</b></p> <p>Discuss the defining data elements in developing TRS questionnaires, present WCO model questionnaire, and conduct open forum on how to adopt/ revise the questionnaires according to the needs and situation of each customs organization.</p>
<b>0945 – 1030</b>	<p><b>Time Release Study (TRS) Work Planning and Timetable</b></p> <p>Resource Person/ Facilitator: <b>Mr. Kelvin Wong</b></p> <p>Discuss thoroughly the key aspects, work flows, and timetable of TRS.</p>
<b>1030 – 1045</b>	<b>Coffee break</b>
<b>1045 – 1230</b>	<p><b>Time Release Study (TRS) Work Planning and Timetable (continuation)</b></p> <p>Resource Person/ Facilitator: <b>Mr. Kelvin Wong</b></p> <p>The participants will be grouped into five (2 for Afghanistan and 3 for Pakistan to discuss work plans and timetable on TRS.</p>
<b>1230 – 1400</b>	<b>Lunch</b>
<b>1400 – 1630</b>	<p><b>WCO TRS Software</b></p> <p>Resource Person/ Facilitator: <b>Mr. Kelvin Wong</b></p> <p>Briefing and demonstration on how to use WCO TRS Software application, such as creating a questionnaire, input data, data analysis, report generation, etc. Practical exercises will be given to the participants after the lecture and tutorial sessions.</p>
<b>1630 – 1645</b>	<b>Coffee Break</b>
<b>1645 – 1700</b>	<p><b>Wrap-up Session</b></p> <p>Speaker: <b>Mr. Sanghyup Lee</b></p>
<b>1700 – 1730</b>	<p><b>Closing Ceremony</b></p> <p>Closing Remarks: <b>Head of Delegations, Pakistan Customs (TBD)</b></p> <p style="text-align: center;"><b>Mr. Omaid Sharifi</b> Head of Valuation Dept Ministry of Finance (MoF), Afghanistan</p> <p style="text-align: center;"><b>Mr. Werner E. Liepach</b> Country Director, Pakistan Resident Mission Asian Development Bank</p>

